

Authority form to bid on behalf of non-attending bidder

Please also sign and return the reverse side of this form

Bidder's Name (for contract purposes): _____

Address: _____

Telephone No. _____ Business: _____ Home: _____

Email: _____

Solicitors Name: _____

Address: _____

Telephone No: _____

Contact Name: _____

I hereby authorise William H Brown staff to bid on my behalf on the terms and conditions set out overleaf headed "Bidding by telephone or by a non-attending bidder form", which I confirm I have read, understood and signed. A copy of which is attached.

*I request that William H Brown first attempt to contact me on the telephone at the relevant time to enable me to bid myself. If a telephone link cannot be established for whatever reason, William H Brown are authorised to bid on my behalf under these terms (*Delete if telephone bid is not required).

The bid that I hereby authorise is:

Auction Date: _____

Lot No: _____

Address: _____

Maximum Bid: _____ £ _____
_____ (words) _____

(The figure must be a definite one and not to be calculated for example by reference to others bids such as one bid above anyone else's bids. Any uncertainty could result in William H Brown not bidding).

I attach cheque for £ _____
_____ words _____

Being the 10% of the maximum bid (Subject to a minimum deposit of £2,000) plus £1,200 (£1,000 + VAT) contract documentation fee

Please note there is a £50 administration charge if deposit is paid by personal cheque (No charge for debit card)

Documentation required: I attach certified copies of Photographic ID ☐ Proof of address dated within last 3 months ☐

All copy documents attached **MUST BE** countersigned by an authorised individual* who has seen the original document and can confirm that the photographic ID is a true likeness to the individual. Please refer to page 7 of the catalogue for details of documents required.

*Documents can only be certified by a UK lawyer, UK banker, authorised financial intermediary such as an independent financial advisor, FCA regulated mortgage broker, certified accountant, teacher, doctor, minister of religion, postmaster or sub-postmaster.

Signature of Bidder _____ Date _____
(Please also sign the reverse side of this form)

If the person signing is not the bidder the signatory warrants that authority has been given by the bidder.

Name (please print) _____

Address (if different from bidder) _____

Telephone No. _____

Please note should there be any alteration to the form and any mis-entries, which have to be corrected. These must be signed, in full, in the margins.

Terms and conditions to bid by telephone/letter

Please Note: Minimum deposit for each telephone bid is £2000

Anyone not able to attend the auction to make their own bids may utilise the facilities available for telephone, or written, bids on the following terms and conditions:

- (1) The bidder must complete a separate authority form for each Lot involved, and provide debit card details, a banker's draft, solicitors client's account cheque, or cheque signed by a Building Society, for 10% for the maximum amount of the bid for each Lot. Please note the minimum deposit for any telephone bid/proxy bid is £2,000 per lot.
- (2) The form must be sent along with all certified ID to, or delivered to: William H Brown, 38 High Street, Bawtry, Doncaster, South Yorks DN10 6JE to arrive before 6pm two working days prior to the start of that month's auction. It is the bidder's responsibility to check that the form is received by William H Brown and this can be done by telephoning the office.
- (3) When bidding by proxy or telephone and supplying photos/scans or copies of your documents, these can only be accepted where they have been certified by a professional person. The person certifying the documents must see the original(s) and must certify the copy taken by stamping or writing on a declaration to the effect that **"I certify this to be a true copy of the original and a good likeness of the subject"**. The person making this declaration must include details of their name and professional position and then sign and date the copies.
- (4) The bidder shall be deemed to have read the "Important Notice to be read by all bidders"; the particulars of the relevant Lot in the catalogue; the general and special conditions of sale. The bidder shall be deemed to have taken all necessary professional and legal advice and to have made enquiries and have knowledge of any announcements to be made from the rostrum of any amendments relating to the relevant Lot. Announcements can and should be checked by bidders on the day before the auction however the Auctioneers will advise the bidders of any announcements as soon as possible prior to the Auction.
- (5) In the case of telephone bids, at about the time that the Lot comes up for auction, attempts will be made to contact the bidder whom may then compete in the bidding up to the maximum of the amount authorised in the completed authority form.
- (6) In the event that the telephone link is not established, or breaks down, or there is any confusion or disruption, William H Brown will bid/continue to bid on behalf of the bidder up to the maximum of the authorisation.
- (7) In the case of written bids, William H Brown staff will compete in the bidding up to the maximum of the authorisation. If no maximum is inserted William H Brown reserve to right not to bid.
- (8) While William H Brown will use best endeavours when bidding on behalf of a bidder, we cannot accept responsibility for any actions or inactions on our part on our part including errors, omissions or doubts whether in the bidding or in the failure to bid and we can give no warranty or guarantee accordingly whether about the bidding or about the failure to bid.
- (9) In the event that the telephone/written bid is successful the Auctioneer will sign the Memorandum of the Contract on behalf of the bidder (a Contract would have been formed on the fall of the hammer).
- (10) In the event of a Contract, the deposit monies will be applied so far as necessary to meet the requirement for a 10% deposit (minimum £2,000) and the balance of the deposit (if any) will be returned promptly to the bidder.
- (11) In the event that the bidder is unsuccessful in gaining the Contract, the deposit monies shall be returned to the bidder promptly.
- (12) Once delivered to the auctioneers, the authority to bid is binding on the bidder on the day on which the particular Lot is auctioned. This is to allow for the possibility of a Vendor agreeing to sell post auction where the bidding has not reached the reserve.
- (13) The authority can only be withdrawn by notification in writing, delivered to the Auctioneer on the morning of the sale at the Auction venue, before the start of that day's auction. It is the bidders responsibility to obtain a receipt on a copy of the withdrawal notification signed by the Auctioneer and without such a receipt the authority stands and any successful Contract is binding on the bidder.
- (14) If the bidder, or an agent, actually bids at the auction without having previously withdrawn the authority, the Auctioneer is at liberty to accept such bid in addition to any bid from William H Brown staff as empowered under the telephone/ written authority. William H Brown would have no liability whatsoever if the price achieved is the result only of this competition in bidding without intervention from other bidders.

I hereby confirm that I have read and understood the above terms and conditions to bid by telephone/letter

Signed: _____

Date: _____

Please sign this page and ensure the form overleaf is completed.

Checklist

- | | |
|-----------------------------|--------------------------|
| Deposit provided | <input type="checkbox"/> |
| Proof of identity enclosed* | <input type="checkbox"/> |
| Proof of address enclosed* | <input type="checkbox"/> |

All copy documents attached **MUST BE** countersigned by an authorised individual* who has seen the original document and can confirm that the photographic ID is a true likeness to the individual. Please refer to page 7 of the catalogue for details of documents required.

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Once you have read and completed both parts of these forms please return them to:

Northern Auction Centre
38 High Street, Bawtry, Doncaster
South Yorkshire DN10 6JE

Email: leedsauctions@williamhbrown.co.uk

Tel: 01302 710490